



Minutes

Durbin Creek PTO

March 12th 2019 at 9:07 am Meeting called to order by Nicole Lizzmore

In Attendance

Nicole Lizzmore, Carrie Fuentes, Bonnie Ruckh, Carey Ann Blumberg, Jessica Lutge, Steven Moore, Esther Hagler,, Donna Huntsman

Call to order

Nicole Lizzmore called the meeting to order at 9:07 am

Approval of Minutes

A motion was made by Nicole Lizzmore to approve the January 2019 meeting minutes, 2nd by Carey Blumberg and Steven Moore

Announcement of board member resignation

Nicole Lizzmore mentioned that Jessica Lutge had to resign from the DCE PTO for personal reasons

Treasurer Report

- Boosterthon was a success.
- Total income from Boosterthon - \$46 216.92
- Expenses for Boosterthon: \$26 224
- Total net \$19 992

- A 10% reimbursement to teacher commitments has been offered and will expire in April, but this deadline can be extended if necessary
- Fundraising \$18 048 in the positive.
- Expenses - \$10 000 to reserve for shade structures

General Funds:

- Steven will set up a reserve technology account - 1 more software to purchase called Adventure to Fitness

- Mrs. Fuller would like to implement a “Principal line”, which Mrs. Fuller has the digression to access and spend as needed.
- Appropriations – \$4800
- Marketing – \$1400
- PTO expense – \$1858
- Volunteer gifts - \$1500 – Usually there is a volunteer breakfast and the Partners join
- \$28 000 positive for expenses - current

Book Fair

- Donna Huntsman reports that total sales from the book fair raised so far: \$12500 in sales
- Grandparent luncheon was most successful event at \$3400.
- The book fair is running really well and doing better than the previous book fair in the Fall.
- It was helpful that the book fair has run longer than before and pegging it to the resource wheel was extra work but was worth it.
- Online book fair is still up and running and will run 5 days longer than the school book fair.
- Online sales have not yet been counted yet.
- If we choose Scholastic dollars, we get 70c to the dollar.
- E-wallet was a success and would like to use it again next time.

Principal Report

- Mrs. Fuller would like to appreciate the teachers in other ways, like breakfasts and lunch. Maybe doing something nice for the teachers on long days, like report card days.
- Mrs. Fuller will purchase SMORE for 2019 /2020 school year for better communication between School, teachers and parents

Budget for Next School year

- Budget for 2019/2020
- Steven would like a more detail to be involved in setting up the next budget.
- Each committee needs to submit their budget a by month. Income and expenses as a rough figure and the board will approve the budget.

Nomination Committee

- Nicole requested the topic of the bylaws be discussed in detail. Carrey Ann Blumberg offered to help with the nomination committee flyer for the nomination of the board for 2019/2020.
- Steven recommends that the flyer is sent out to all the PTO members by email and then to the full school. Extend the date and nomination to May.
- Nobody stepped forward to join the committee at the meeting and so the current board will move forward with flyer and email communication

Committee report

Spirit Sticks Sales

- Carey Ann Blumberg was nominated to be a committee chair for Spirit sticks

Upcoming events

March 29th Iceman

May 14th STEAM

May 5th Top golf

Discussion

Discussion on Teacher Appreciation

- Set up a Sign-Up Genius for random meals for teachers
- Popcorn bar for teachers and ask parents to send in toppings
- Chili day – Parents send in things for the teachers
- Year-end gifts like beach towels, tumblers
- Maybe Partners give free gifts
- Monthly snack pack

Discussion on Communication to parents

- Bonnie mentioned that she does not get a lot of the PTO communications
- Maybe Mrs. Baez to have a full email school send out.
- Maybe send out by class parent AND by Mrs. Fuller Compass email?
- Text blast
- Nicole would like to start up a communications secretary to ensure communications move out from PTO correctly

2019 / 2020 Event Ideas

Steven went over the events which were planned

Agreed new ones:

- August - New family social – Joy orthodontics would sponsor
- Kindergarten orientation –
- Orientation – Use high school volunteer to stuff bags etc
- Membership drive – flyers
- Schedule 3 board meetings
- Fall festival / Spring event
- Spirit Night
- Book fair x 3
- Space night?
- Snow day?
- Summer time activity book

Meeting was adjourned at 10:41am by Nicole Lizzmore