



Minutes

Durbin Creek PTO

January 15, 2019 at am Meeting called to order by Nicole Lizzmore

In Attendance

Meeting began at 6:41pm and was attended by: Nicole Lizzmore, Jessica Lutge, Esther Hagler, Carey Bumberg, Donna Huntsman, Jeanie Kepner, Jamie Key, Nicole Franklin, Allison Walter, Mrs Fuller, Mrs Walker.

Apologies from: Steven Moore and Carrie Fuentes

Approval of Minutes

A motion was made by Nicole Franklin to approve the October 2018 meeting minutes, 2nd by Carey Blumberg

Announcement of new board members

Nicole Lizzmore introduced herself as new DCE PTO president. Esther Hagler introduced herself as new Vice president. Jessica Lutge introduced herself as new secretary. Mention of Steven Moore as Treasurer and Carrie Fuentes as Partners in training. (Absent)

Treasurer Report

Nicole Lizzmore mentioned the current balance of funds in the PTO account is at \$14 818.12.

The 2018/2019 school year funds have been planned for playground sunshades and bicycle sun shades but can be carried over to next year, if there are excess funds.

Committee Reports

Book Fair

This year, the book fair will be run by Donna Huntsman and Christi Miller – The ladies have scheduled the setup of the book fair for Feb 28th 2019. March 1st will be the teacher appreciation luncheon preview, which teachers are able to attend. The actual book fair will take place on 4th March – 12th March. Nicole Lizzmore agreed to do 'pastries for parents' to coincide with Book fair, as this strategy was a success at the last book fair. A suggestion to make the pastries easier for PTO would be to provide simple options like donuts. The next sessions will be 45 min long rather than 30 min.

Another suggestion is to do a Grandparent luncheon day where we provide the cookies and grandparents bring their lunch

Donna Huntsman mentioned that DCE gets 55c in Scholastic dollars to the dollar. We currently have \$11 000 in scholastic dollars in our account.

There is an option to earn cash rather than scholastic dollars, however this is returned at a much lower rate. Because this is our second Scholastic event, the new offer is 75c Scholastic dollars to the dollar.

A good suggestion which was successful at the previous book fair was to buy books for teachers' classrooms and Scholastic also offers furniture.

Donna Huntsman made the comment that they will have 3 registers at the next book fair – one will be cash only.

Donna Huntsman has got many more suggestions and has set up a meeting with PTO on 29th January 2019 to discuss many more details and improve the processes before the Book fair begins.

Sign up genius – ensure that the sign up genius is sent out really early to ensure sufficient sign up time.

Principal Report

Dr Mike Mattoes - Mrs Fuller and Mrs Walker attended In service training by Dr Mike Mattoes. A new look and response to intervention in the classroom for children who require extra remediation. This training was for leadership teams at DCE.

Mrs Fuller mentioned that the demographic in St Johns is changing and Mrs Fuller is looking to fill the gaps to prepare and remedial intervention to help children get to where they need to be by year end.

Mrs Fuller and Walker are working on this kind of intervention as soon as possible, already beginning intervention in WOW program.

Parents of students who need extra remediation will receive letters from Mrs Fuller regarding Intervention remedial program.

Mrs Fuller feels the teachers are on board and excited to partake in the new program

Sunshades – Some disappointment from the teachers regarding the sunshades this year, because the teachers would prefer the money to be used on technology, however, leadership would prefer to use the funding from PTO for the sunshades this year, as the previous 3 years have been spent on technology.

Fun run – Teachers and principals are excited and prepared for the fun run. The date for the fun run is planned for Feb 1st 2019. Mrs Fuller will send home a Access Registration Form with the children in time to get all participants approved for school access.

Feb 11th is another family KNIGHT – no homework and no after school activities after extended day. Mrs Fuller would like to encourage families to spend time together.

Talent show – 7th Feb upcoming

Fund raisers

Fun run – Theme – Science (Back to the Future) Run is on Friday 1st February

Nicole Lizzmore emphasized the importance of the Fun run as it is the major fund raising event for the year.

Iceman - \$15 at 7:30pm March 29th Friday – Nicole Lizzmore discussed that the more tickets that are sold, the more % refund DCE will receive

Top Golf. – 4:30 – 6:30 – 5th May

Baskets – All PTO members were in agreement that baskets are a good fund-raising method and members expressed interest in helping out.

Super bowl - Chick-Fill-A trays – DCE will get 20% back from all sales.

Fundraising Suggestion – Dress down day – Child pays \$3 and then they can dress to a certain theme

Teachers' lounge – we are needing volunteers to assist with the revamping of the teachers' Lounge. A suggestion of sending out an email to see if there are volunteers who are able to come in and assist with decorating, painting and providing a table.

Suggestion – Ask the boy scouts or girl scouts if they are able to help out. Ask if there is an Eagle project who are able to help out.

Questions:

- Recruiting for the board for 2019 / 2020?

By laws require to start recruiting for the following school year in January of the previous year.

- When will we have our next meeting?

March and May

- Can we try keep the meeting to the evening time slot?

Yes

- Can we set up a committee sign up form on the website?

Nicole Lizzmore and Nicole Franklin would like to set this up on the website together. Nicole Lizzmore would like to have the DCE PTO website ready for 2019 / 2020 school year sign ups.

Room moms and Teachers can BLOOMS out any openings on the committee. Also, a form can be sent out with homework folders. The form can mention openings on committee and volunteer can return form to school with a blurb about why they would like to fill that spot on the committee

End

Meeting was adjourned at 7:23pm by Nicole Lizzmore