



# DURBIN CREEK ELEMENTARY SCHOOL PARENT TEACHER ORGANIZATION

General Meeting August 25, 2022



# AGENDA

- I. Call to Order / Welcome and Introduction
  - I. Approval of April 2022 Meeting Minutes
- II. Principal's Report
  - a. Question and Answer
- III. Treasurer's Report
  - a. Budget Approval
- IV. Partner-in-Learning
- V. Boosterthon
- VI. 5<sup>th</sup> Grade Committee
- VII. Volunteers
- VIII. Upcoming Events



# CALL TO ORDER/ WELCOME AND INTRODUCTIONS

- Co- Presidents
  - Maria Johnson and Shanthi Dhaduvai
- Vice President
  - Dara Giddings
- Treasurer
  - Nikki Boutin
- Partner-In-Learning Coordinator
  - Tarra Lowe
- Secretary
  - Jen Sachs

# APPROVAL OF APRIL 2022 MINUTES

Durbin Creek Elementary School Parent Teacher Organization  
General Meeting April 21, 2022 DCE Oasis 6:00PM

#### Board Members Present:

Maria Johnson Co-President  
Shanthi Dhaduvai Co-President  
Dara Giddings Vice President  
Jen Farcas Departing Treasurer  
Jen Sachs Incoming Secretary

#### Meeting called to order at 6:02 PM

Agenda Reviewed, and the Minutes from the February Meeting were approved.

#### Principal's Report given by Ashley McCormick:

- In the middle of "testing season"
  - Have finished round 1 of FSA
  - iReady for K-3 will be in May
  - Round 2 of FSA will be in mid-May
- Thank you to parents who volunteers to proctor.
- Parent Information Sheet will be sent home in the next two weeks and these will continue to be on Paper copies.
- Kindergarten Registration has begun.
  - Having parents register sooner is better than later to give a more accurate estimate of students to be able to hire teachers for next year,
  - Kindergarten Screening will occur in May and then again later in the summer.
- Growth is on the upswing and they are projecting close to 1000 students for the next school year.
  - New apartments by Aldi will open late summer
- Teacher positions are already posted for the 2022-2023 school year.
- Focus for next year will be on community building.
- Increased number of students has allowed for a new Resource – Stem Class led by Mrs. Heath
- We are balancing stress with fun by having events such as Field Day, Sports Night, Spring Dance.

#### Q & A

- Rezoning
  - At this point there is no impact to our school
- Additional comment that the process for student drop off and pick up has improved. Students are arriving on-time and less stressed.
- Comment from Ludmilla Mendoza: Thank you for intervention on the K snack time.

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#### Treasurers Report given by Jen Farcas

- Not a lot of change from previous meeting
- Purchases have been made with the fund from the Fun Run
  - Comment from Principal McCormick that the computers and iPads we supplied will be used next year with a new testing platform.

#### Election Results

President Maria Johnson and Shanthi Dhaduvai retained for second year  
Vice President Dara Giddings retained for second year  
Secretary Jen Sachs  
Treasurer Nikki Boutin  
Partner-in-Learning Coordinator Tara Lowe retained for second year

#### Request for Committee Chairs

Description of committees available on the website at [dcepto.org](http://dcepto.org)

#### Important Dates:

Spring Fling on April 30  
Tee Shirt Design Contest ends on May 1  
5<sup>th</sup> Grade events are going well  
10 weeks of Appreciation is going well and loved by teachers and staff  
Thank you from Movie Night

#### Feedback

- Question on best way to reach parents
  - Emails, Facebook
- What events would you like
  - In-Person Bingo
  - Pizza night – still like virtual events
  - Silent Auction
  - Art Show
  - Parents Night Out

#### Meeting Adjourned



# PRINCIPAL'S REPORT

Report from Principal Ashley McCormick

Question and Answer session will follow at the end.

# TREASURER'S REPORT

## Durbin Creek Elementary PTO FY 2022 Budget Report

Funds available at beginning of financial year (07/01/2022)				\$0.00
	Budgeted Income	Budgeted Expenses	Budget Net	
<b>Membership</b>				
Membership	\$3,000.00	-\$2,500.00	\$500.00	
<b>Membership Totals</b>	<b>\$3,000.00</b>	<b>-\$2,500.00</b>	<b>\$500.00</b>	
<b>Spirit Night</b>				
Jeremiah's Ice Nights	\$300.00	-	\$300.00	
PDQ Spirit Nights	\$150.00	-	\$150.00	
Tropical Smoothie Spirit Nights	\$300.00	-	\$300.00	
<b>Spirit Night Totals</b>	<b>\$750.00</b>	<b>-</b>	<b>\$750.00</b>	
<b>Corporate Fundraisers</b>				
Amazon Smiles	\$450.00	-	\$450.00	
Box Tops	\$50.00	-	\$50.00	
<b>Corporate Fundraisers Totals</b>	<b>\$500.00</b>	<b>-</b>	<b>\$500.00</b>	
<b>Boosterthon Fun Run</b>				
Boosterthon Fun Run	\$40,000.00	-\$8,000.00	\$32,000.00	
<b>Boosterthon Fun Run Totals</b>	<b>\$40,000.00</b>	<b>-\$8,000.00</b>	<b>\$32,000.00</b>	
<b>Rollover from previous year</b>				
End of year bank balance	\$58,054.13	-	\$58,054.13	
<b>Rollover from previous year Totals</b>	<b>\$58,054.13</b>	<b>-</b>	<b>\$58,054.13</b>	
<b>Technology and Other Resources Reserve</b>				
Tech and Other Reserve	-	-\$10,000.00	-\$10,000.00	
<b>Technology and Other Resources Reserve Totals</b>	<b>-</b>	<b>-\$10,000.00</b>	<b>-\$10,000.00</b>	
<b>Event Reserve</b>				
Event Reserve	\$25,000.00	-\$20,000.00	\$5,000.00	
<b>Event Reserve Totals</b>	<b>\$25,000.00</b>	<b>-\$20,000.00</b>	<b>\$5,000.00</b>	
<b>Partners in Learning (PIL)</b>				
Partners in Learning	\$10,000.00	-\$1,500.00	\$8,500.00	
<b>Partners in Learning (PIL) Totals</b>	<b>\$10,000.00</b>	<b>-\$1,500.00</b>	<b>\$8,500.00</b>	
<b>Spirit Sticks</b>				
Spirit Sticks	\$800.00	-\$700.00	\$100.00	
<b>Spirit Sticks Totals</b>	<b>\$800.00</b>	<b>-\$700.00</b>	<b>\$100.00</b>	
<b>Spirit Wear</b>				
Spirit Wear	\$6,000.00	-\$4,000.00	\$2,000.00	
<b>Spirit Wear Totals</b>	<b>\$6,000.00</b>	<b>-\$4,000.00</b>	<b>\$2,000.00</b>	
<b>Supply Kits</b>				
School Supply Kits	\$800.00	-	\$800.00	
<b>Supply Kits Totals</b>	<b>\$800.00</b>	<b>-</b>	<b>\$800.00</b>	

<b>Explorer Rock</b>			
Explorer Rock	\$800.00	-	\$800.00
<b>Explorer Rock Totals</b>	<b>\$800.00</b>	<b>-</b>	<b>\$800.00</b>
<b>Accounting Fees</b>			
Accounting Fees	-	-\$1,900.00	-\$1,900.00
<b>Accounting Fees Totals</b>	<b>-</b>	<b>-\$1,900.00</b>	<b>-\$1,900.00</b>
<b>Accounting Software</b>			
Accounting Software	-	-\$250.00	-\$250.00
<b>Accounting Software Totals</b>	<b>-</b>	<b>-\$250.00</b>	<b>-\$250.00</b>
<b>Annual Filing</b>			
Annual Filing	-	-\$250.00	-\$250.00
<b>Annual Filing Totals</b>	<b>-</b>	<b>-\$250.00</b>	<b>-\$250.00</b>
<b>Bank/Square Fees</b>			
Fees	-	-\$25.00	-\$25.00
<b>Bank/Square Fees Totals</b>	<b>-</b>	<b>-\$25.00</b>	<b>-\$25.00</b>
<b>Appropriations</b>			
Appropriations	-	-\$15,000.00	-\$15,000.00
<b>Appropriations Totals</b>	<b>-</b>	<b>-\$15,000.00</b>	<b>-\$15,000.00</b>
<b>Charitable Donations</b>			
Charity	-	-	-
<b>Charitable Donations Totals</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Copies</b>			
Copies	-	-\$500.00	-\$500.00
<b>Copies Totals</b>	<b>-</b>	<b>-\$500.00</b>	<b>-\$500.00</b>
<b>Insurance</b>			
Insurance	-	-\$300.00	-\$300.00
<b>Insurance Totals</b>	<b>-</b>	<b>-\$300.00</b>	<b>-\$300.00</b>
<b>PTO Expenses</b>			
PTO Expenses	-	-\$1,500.00	-\$1,500.00
<b>PTO Expenses Totals</b>	<b>-</b>	<b>-\$1,500.00</b>	<b>-\$1,500.00</b>
<b>Capital Reserve</b>			
Capital Reserve	-	-\$47,279.13	-\$47,279.13
<b>Capital Reserve Totals</b>	<b>-</b>	<b>-\$47,279.13</b>	<b>-\$47,279.13</b>
<b>Playground Reserve</b>			
Playground Reserve	-	-\$10,000.00	-\$10,000.00
<b>Playground Reserve Totals</b>	<b>-</b>	<b>-\$10,000.00</b>	<b>-\$10,000.00</b>
<b>Teacher Appreciation</b>			
Teacher Appreciation	-	-\$3,000.00	-\$3,000.00
Bus driver/Main/Front desk etc.	-	-\$1,000.00	-\$1,000.00
<b>Teacher Appreciation Totals</b>	<b>-</b>	<b>-\$4,000.00</b>	<b>-\$4,000.00</b>

<b>Classroom Software</b>			
Classroom Software	-	-\$5,000.00	-\$5,000.00
<b>Classroom Software Totals</b>	<b>-</b>	<b>-\$5,000.00</b>	<b>-\$5,000.00</b>
<b>Volunteer Breakfast</b>			
Volunteer Breakfast Totals	-	-	-
<b>Welcome Back Breakfast</b>			
Welcome Back Breakfast	-	-\$1,000.00	-\$1,000.00
<b>Welcome Back Breakfast Totals</b>	<b>-</b>	<b>-\$1,000.00</b>	<b>-\$1,000.00</b>
<b>5th Grade Committee</b>			
5th Grade Committee	-	-\$5,000.00	-\$5,000.00
<b>5th Grade Committee Totals</b>	<b>-</b>	<b>-\$5,000.00</b>	<b>-\$5,000.00</b>
<b>PTO Website/Software</b>			
PTO Website/Software	-	-\$3,000.00	-\$3,000.00
<b>PTO Website/Software Totals</b>	<b>-</b>	<b>-\$3,000.00</b>	<b>-\$3,000.00</b>
<b>Principal Discretionary</b>			
Principal Discretionary	-	-\$2,000.00	-\$2,000.00
<b>Principal Discretionary Totals</b>	<b>-</b>	<b>-\$2,000.00</b>	<b>-\$2,000.00</b>
<b>Teacher Training</b>			
Teacher Training	-	-\$2,000.00	-\$2,000.00
<b>Teacher Training Totals</b>	<b>-</b>	<b>-\$2,000.00</b>	<b>-\$2,000.00</b>
<b>Square Fees</b>			
Square Fees	-	-	-
<b>Square Fees Totals</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Square Fees 1</b>			
Square Fees 1	-	-	-
<b>Square Fees 1 Totals</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Square Fees 2</b>			
Square Fees 2	-	-	-
<b>Square Fees 2 Totals</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Grand Totals</b>			
	\$145,704.13	-\$145,704.13	-
<b>Projected bank balance if on budget</b>			<b>\$0.00</b>



PARTNERS  
-IN-  
LEARNING

EXPLORER  
LEVEL



Smiles by  
GLENOS & HADGIS  
ORTHODONTISTS

TWO STATE-OF-THE-ART LOCATIONS  
ST AUGUSTINE ST JOHNS

FREE ORTHODONTIC EXAM  
904.79.SMILE (797.6453) • smilesbyGHortho.com

Best Orthodontist St Augustine and St Johns

The advertisement for Smiles by Glenos & Hadgis Orthodontists features a red background with a white central box. At the top left of the white box is a red and white smile graphic. At the top right is a blue starburst containing a trophy icon and the text "Best Orthodontist St Augustine and St Johns". The main text "Smiles by GLENOS & HADGIS ORTHODONTISTS" is centered in the white box. Below the white box, the text "TWO STATE-OF-THE-ART LOCATIONS" is followed by two white boxes containing "ST AUGUSTINE" and "ST JOHNS". At the bottom, it says "FREE ORTHODONTIC EXAM" and provides the phone number "904.79.SMILE (797.6453)" and website "smilesbyGHortho.com".



PARTNERS  
-IN-  
LEARNING

TRAILBLAZER  
LEVEL







PARTNERS  
-IN-  
LEARNING

PIONEER

ADVENTURER



# BOOSTERTHON

- What is Boosterthon
- Important Dates
  - Registration Opens Sept. 26
  - Event Kick-off Oct. 10
  - Fun Run Day Oct 21
- Last year we raised over \$39K
- We will need LOTS of volunteers



# 5TH GRADE COMMITTEE

We need parents of 5<sup>th</sup>  
Graders who are interested  
in helping with the 5<sup>th</sup>  
Grade Celebration Events

Send an Email to

[DurbinGrade5@gmail.com](mailto:DurbinGrade5@gmail.com)  
to be a part of the fun!



# VOLUNTEERS

- Teacher and Staff Appreciation
- School Spirit Days
- Small Events (Movie Night, Bingo, etc)
- Fence Design
- Campus Beautification
- DCE Fun Run
- Holiday Shop
- Space Night
- Spring Dance



# UPCOMING EVENTS



tropical CAFE  
SMOOTHIE  
eat better. feel better.

*Spirit  
Night*

September 9 from 4-8 PM

Order any way you like and we will receive 15% of your purchase total!

The graphic features two glasses of smoothies, one orange and one red, with tropical fruit like mango and watermelon. The background is a light blue with a water ripple pattern.

This Meeting is the last opportunity to buy Spirit wear this Fall

